



# Preparedness in School Emergency Management Online Training

**Course Completion Time: 2.5 hours**

## **Course Summary Description:**

Is your school or school district prepared for the onset of an emergency? Are you prepared to deal with a major storm, a fire, a school shooting incident, or an earthquake? In this course, you'll learn about the specific steps you can take to prepare for an emergency event at your school. One of the best ways you can prepare for an emergency is to develop a comprehensive emergency management plan; this course covers what should be contained in such a plan. We'll also introduce the Incident Command System (ICS), which defines authority structures and procedures in responding to an emergency. We'll examine three major strategies commonly used in responding to various types of emergencies (evacuation, lockdown, and shelter-in-place). We'll also address a range of specific Preparedness actions schools should take, like stockpiling supplies and planning evacuation routes. A critical aspect of Preparedness is practicing how you will respond to different types of emergencies; this course describes how to implement training and emergency exercises. Finally, we'll look at Preparedness activities for a specific type of emergency that has become especially important recently – an outbreak of pandemic flu.

## **Course Learning Objectives:**

You learning objectives for this course are to:

- ✓ Understand what needs to be addressed in school emergency management plans and procedures
- ✓ Understand how the Incident Command System (ICS) defines roles and responsibilities during an emergency
- ✓ Become familiar with the major Response strategies used during an emergency
- ✓ Be able to design systems that account for students and reunify students with parents or guardians
- ✓ Know how to line up resources that may be needed in an emergency
- ✓ Understand the needs of students with disabilities and how to assist these students during an emergency
- ✓ Be able to develop plans and procedures for communicating with parents/guardians and the media during an emergency
- ✓ Know how to design and implement training events, including functional emergency exercises.

- ✓ Review Preparedness activities for a specific type of emergency – an outbreak of pandemic flu.

**Course Specialist:** If you have any questions while completing this online course, please contact Mark Freeman, Online Training Manager, at [mark@emt.org](mailto:mark@emt.org).